



SIENA HEIGHTS UNIVERSITY
TIN #38-1366958

Donors who wish to make a gift to Siena Heights University by the **transfer of stock from one broker to the University's broker** should follow the instructions below:

Mailing Address: Harry "Dusty" Steele
Raymond James Financial
121 East Maumee Street
Adrian, MI 49221
Phone Number: (517) 266-9224
SHU Account: 85966134
DTC Number: 0725

"Deliver to DTC 0725, for Siena Heights University, account number 85966134"

Donors who wish to **mail certificates or bring in stock certificates** should follow the instructions below:

- Sign and date the reverse of each stock certificate on the signature line
- Complete and sign the attached transfer memo addressed to Harry "Dusty" Steele at Raymond James Financial
- Send the certificates and memo by certified mail to Raymond James Financial or bring the certificates and memo to Siena Heights University at the address below:

Siena Heights University
1247 E. Siena Heights Drive
Adrian, MI 49221

Questions may be directed to:
Advancement Office
advancement@sienaheights.edu
(517) 264-7140