Siena Heights University
Graduate College Criminal Conviction Disclosure Form

______________________________
Full Name (please print)

______________________________
Current Employer/Position

______________________________
Social Security Number*

(*optional; required for education tax credit and reporting Federal Tax Form 1098-T)

Pursuant to Public Act 138 of 2005, I represent that (check all that apply):

_____ 1. I have not been convicted of, or pled guilty or nolo contendre (no contest) to, or been the subject of a finding of guilt by a judge or jury of any crime.

_____ 2. This is my initial disclosure that I have been convicted of, or pled guilty or nolo contendre (no contest) to, or am the subject of a finding of guilt by a judge or jury for the following crimes (attach a separate sheet of paper to explain the criminal offense, date, court, city/state, and circumstances surrounding the conviction):

   a. _______________________________ which is a _____ Felony _____ Misdemeanor
   b. _______________________________ which is a _____ Felony _____ Misdemeanor
   c. _______________________________ which is a _____ Felony _____ Misdemeanor

_____ 3. This serves as disclosure of subsequent convictions of which I have been convicted, or pled guilty or nolo contendre (no contest), or am the subject of finding of guilt by a judge or jury for the following crimes (attach a separate sheet of paper to explain the criminal offense, date, court, city/state, and circumstances surrounding the conviction), and I understand that failure to disclose any subsequent convictions is considered to be a crime:

   a. _______________________________ which is a _____ Felony _____ Misdemeanor
   b. _______________________________ which is a _____ Felony _____ Misdemeanor
   c. _______________________________ which is a _____ Felony _____ Misdemeanor

In signing this form, I understand and agree that:

1. If I have any concerns regarding licensure determination requirements and eligibility for certification, I am responsible for contacting the State of Michigan.

2. (For Education students only) The information I have supplied can and will be shared with the Michigan Department of Education. If I have been convicted of a listed offense, my application for teacher/counselor certification renewal or upgrade, or for an additional endorsement, may be denied.

3. (For Education students only) If my current criminal history report(s) on file with my school district and/or the Michigan Department of Education is not the same as my representation(s) above, I may be accused of misrepresentation and/or fraud in application.

______________________________
Signature

______________________________
Date

______________________________
SHU Representatives Signature

______________________________
Position

______________________________
Date