

Add Matching Questions

To create this type of question, just input the question and then enter matched pairs in the boxes provided.

- ❖ In the **Add** list, select **New Matching Question**.
- ❖ Click the **Add** button on the right side of the window.
- ❖ The **Add Matching Question** window will display (see illustration below).

The screenshot shows a dialog box titled "Add Matching Question". At the top, there are "Add" and "Cancel" buttons. Below the title bar, there is a large text area labeled "Question:". Underneath the question box are three small icons: a pencil, a double-headed arrow, and a magnifying glass. Below these icons is a "Points:" label followed by a small input field. Underneath the points field is the text "Correct Response : Fill in as many matched pairs as needed." Below this text are two columns. The left column is labeled "1. Matching Text" and contains a large empty text box. The right column is labeled "1. Matching Answer" and also contains a large empty text box. Between these two columns, centered vertically, is the word "Matches".

- ❖ In the **Question** box, input the text for the question.
- ❖ Input the number of points that this question is worth in the **Points** box.
- ❖ In the **Matching Text** boxes, input possible answers for the questions.
- ❖ In the **Matching Answer** box, input the answer that matches the text on the left.
- ❖ If necessary, click the **Add Another Response** link to add additional responses for the question.
- ❖ Input an **Explanation** for each question, if desired.
- ❖ Scroll to the bottom of the window and input a **General Explanation** of the question, if desired.
- ❖ Click the **Add** button to insert the question into the test or quiz.
- ❖ A message will appear saying the question has been added successfully.
- ❖ Click **OK** to return to the **Exam Content Item** window.