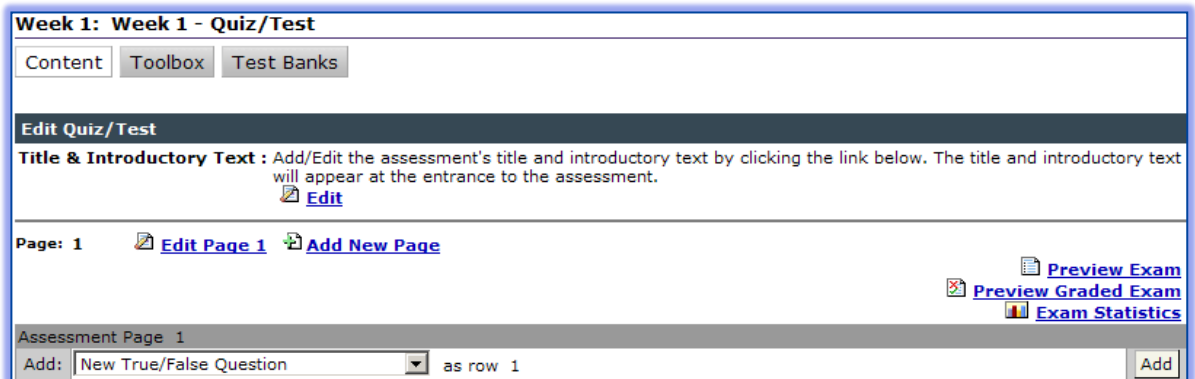


Add Questions

After an Exam Content Item has been added to the course, questions can then be added. In eCollege, it is possible to add Multiple Choice, Multiple Answer, True-False, Essay, Short Answer, Fill in the Blank, and Matching questions. In addition, it is possible to use the Question Pools feature to randomly extract questions from a pool of questions for use in the exam. It is also possible to store questions in the Test Bank for reuse in future courses. For information on adding the different types of questions, see the appropriate document on the [eCollege Page](#) of the [Siena Training Web Site](#).

- ❖ Click the **Author** tab in the **Navigation Tree**.
- ❖ Click the **Exam Content Item**. For information on adding an **Exam Content Item**, see the **Add Content Item** document on the [eCollege Page](#) of the [Siena Training Web Site](#).
- ❖ The **Edit Quiz/Test** window will display (see illustration below).



- ❖ In the **Title & Introductory Text** section, click **Edit** to add a title and introduction to the exam.
- ❖ In the **Page** section, select the page number to which the question is going to be added.
 - When a new test is being added, **Page 1** is the only option.
 - To add a new page to the exam, click **Add New Page**.
- ❖ In the **Add** list, select the type of question that is to be added.
- ❖ In the **as row**, type a number to specify the order in which the question is to appear on the page.
- ❖ Click **Add** to start creating the question.