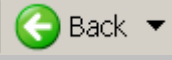


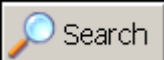




## MY COMPUTER TOOLBAR

The toolbar may be displayed by clicking on View in the menu bar and clicking Toolbar. The My Computer toolbar buttons are described in the table below.

Button	Use
<b>Back</b> 	When an option in the My Computer window has been chosen, click this button to move back to a previous option.
<b>Forward</b> 	When the Back button has been clicked in the My Computer window, use this button to move to the next item again.
<b>Up</b> 	When it becomes necessary to move to a previous window, use this button to move up one level.
<b>Search</b> 	This option is used to look for files or folders when in the My Computer window.
<b>Folders</b> 	To display a list of folders on the left side of the window, use this option.
<b>Views</b> 	This option is used to display the items in the My Computer window in different formats, such as thumbnails, tiles, icons, list, or details.

As shown in the figure at the right, the toolbar buttons for **My Computer** and **Windows Explorer** are the same. The figure at the right shows the layout of the Windows Explorer Window.

