

Call Manager - Options and Preferences Window Sounds

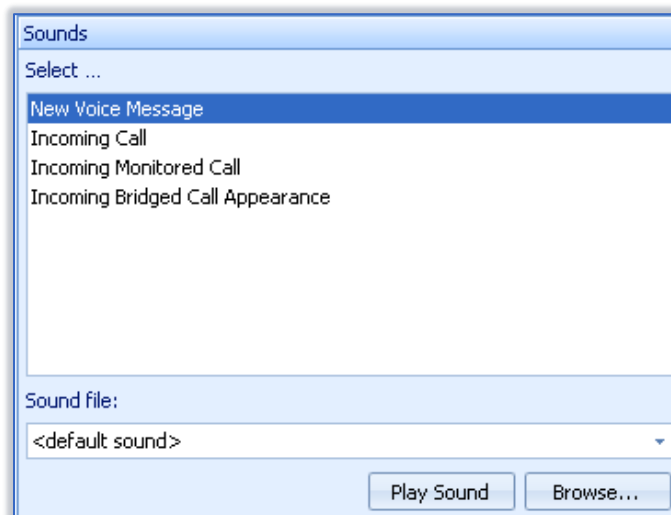
This window contains panels that are used to configure many Call Manager options, components, and functions. The options that are available depend upon the features for which the user is authorized.

DISPLAY OPTIONS AND PREFERENCES WINDOW

- ❖ Do one of the following:
 - Click **Tools** on the **Main Menu**.
 - Click the **Application Button**.
 - Right-click the **Call Manager** icon in the **System Tray**.
- ❖ Click **Options**.
- ❖ The **Options and Preferences** window will display.

SOUNDS

This window is used to specify the sound files that the computer plays to indicate a communication event, such as an inbound call. Call Manager supports .wav files for audio alerts.



- ❖ Open the **Options and Preferences** window.
- ❖ Click the **Sound** link on the left side of the window.
- ❖ Make changes to the available parameters. These parameters are described below.
 - **Sounds** - This area provides a list of events to which Call Manager can assign a .wav file. Select one of the options in the list before specifying a .wav file for that area.
 - **Sound File** - To specify the .wav file that Call Manager will play to signal the event specified in the sounds table, click the list arrow at the end of the data entry field.
 - **Play Sound** - Click this button to play the selected .wav file.
 - **Browse** - To search for additional wav files, click this button.
- ❖ Click **OK** to exit the **Options** window.