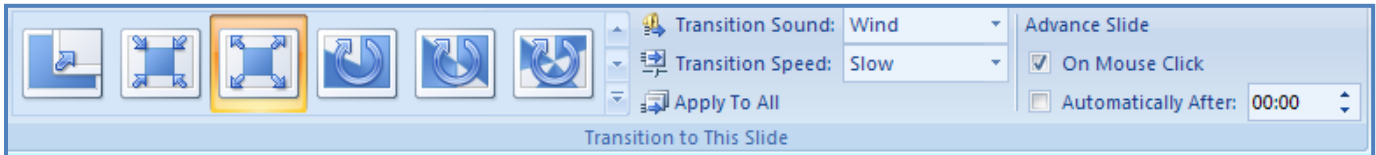


## SLIDE TRANSITION

Slide Transitions determine what will happen when a new slide is displayed during the presentation. There are several different types of transitions available in PowerPoint. To see what each of the transitions look like before applying them, move the mouse pointer over the transition. A Live Preview of the transition will appear in the window.

- ✦ Click the **Animations Tab**.
- ✦ In the **Transition to this Slide Group**, move the mouse pointer over the transitions in the transitions gallery (see illustration below).



- ✦ A **Live Preview** of the transition will appear in the window.
- ✦ Click the **More** button to locate additional transitions. This is the bottom arrow at the end of the gallery of transitions.
- ✦ Click the up or down arrows at the end of the gallery of transitions to move through the gallery one line at a time.
- ✦ To apply a sound to the transition, click the **Transition Sound** arrow and choose a sound.
- ✦ To change the speed for the transition, click the **Transition Speed** arrow and choose from Slow, Medium, or Fast.
- ✦ Click the **Apply to All** button to apply the selected transition to all the slides in the presentation.
- ✦ To decide how the transition will be activated, click one of the following:
  - ✦ **On Mouse Click** - The slide will change when the mouse is clicked.
  - ✦ **Automatically After** - Click this check box to determine how many seconds the slide should appear on the screen before moving to the next slide..