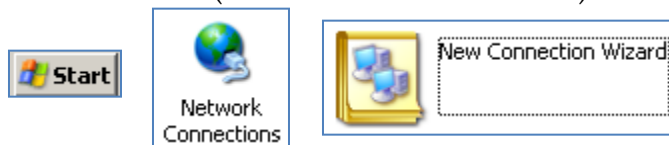


## Dialup Instructions (Windows XP)

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Siena provides local access to the Internet and e-mail **in many parts of Michigan**. If you are a member of the Siena community, please follow the instructions below to set up your dialup connection.

- ✚ Click the **Start** button on the **Task Bar** (see illustration below left).



- ✚ In the list on the right, click **Control Panel**.
- ✚ The **Control Panel** window will display.
- ✚ In this window, double-click the **Network Connections** icon (see illustration above middle).
- ✚ In the **Network Connections** window, double-click the **New Connection Wizard** icon (see illustration above right).
- ✚ The first step for the **New Connection Wizard** will display.
- ✚ Click **Next** to move to the **Network Connection Type** window.
- ✚ Click the option button for **Connect to the Internet**.
- ✚ Click **Next** to move to the **Getting Ready** window.
- ✚ Click **Setup my connection manually**.
- ✚ Click **Next** to move to the **Internet Connection** window.
- ✚ Click **Connect using a dial-up modem**.
- ✚ Click **Next** to move to the **Connection Name** window.
- ✚ In the **ISP Name** box, input a name that you will recognize as the connection. This could be something like **SHU-Dialup**.
- ✚ In the **Phone Number** box, input one of the numbers from the list below.

<b>Adrian</b>	<b>207-3460</b>
<b>Blissfield</b>	<b>813-3460</b>
<b>Ida</b>	<b>376-3460</b>
<b>Lambertville</b>	<b>370-3460</b>
<b>Lambertville</b>	<b>534-3460</b>
<b>Maybee</b>	<b>438-3460</b>
<b>Maybee</b>	<b>321-3460</b>
<b>Tecumseh</b>	<b>809-3460</b>
<b>Temperance</b>	<b>538-3460</b>
<b>Temperance</b>	<b>387-3460</b>

- ✚ Additional numbers are available. Please call the Help Desk (517-264-7655) to see if your area is covered by another number.
- ✚ Click **Next** to move to the **Connection Availability** window.
- ✚ Choose from one of the two options. These are:
  - Anyone's use
  - My use only
- ✚ Click **Next** to move to the **Internet Account Information** window.
- ✚ Input the proper information into each of the boxes.

- ✦ **The username and password that you use for dialup are the same as those used for your Siena e-mail, Windows network, or My Siena accounts.**
- ✦ Click **Next** to move to the last step in the wizard.
- ✦ Click the check box for adding an icon to the desktop, if desired.
- ✦ Click **Finish** to complete the process.

**NOTE:** If you need additional assistance, please call the **Help Desk** at **517-264-7655**.

**Tips** -Please check the following information before you call the Help Desk:

- ✦ Is your e-mail account valid and working? If not, stop by the **Computer Services and Systems Help Desk** (Dominican Hall, third floor) or call **517-264-7655** for assistance.
- ✦ Are you a currently registered student at Siena Heights University?
- ✦ Is your phone line working?

**Tips for Home:**

- ✦ Some versions of Windows will ask for a domain name. The domain name is **sienanet**
- ✦ If you changed your password for the Windows network, My Siena, eCollege or any of our other servers, please be sure to change your password at home on your dialup account.
- ✦ If you receive a busy signal, you may have to wait a few minutes before you are able to reconnect.