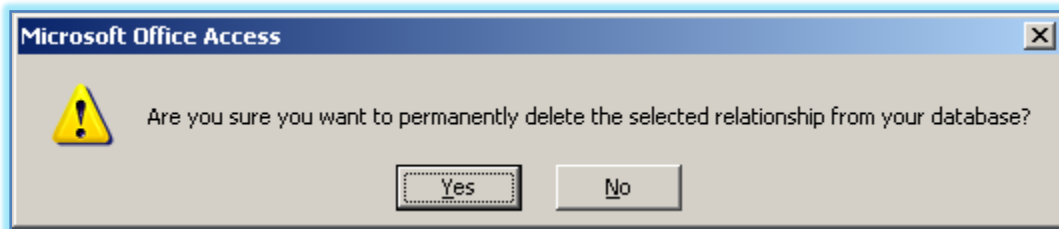


## DELETING TABLE RELATIONSHIPS

---

Once a relationship has been established between two or more tables, it sometimes becomes necessary to remove the relationship. When removing a relationship, it is important to consider the reason for the relationship and how it will affect other items in the database, such as queries, forms, and reports. To delete a table relationship, complete the steps below.

- ❖ Open the **Chamber Access Training** database, if necessary.
- ❖ Click the **Database Tools Tab**.
- ❖ In the **Show/Hide Group**, click the **Relationships** button.
- ❖ The **Table Relationships** window will display.
- ❖ Select the line that joins the **Invoices** and **Clients** boxes.
- ❖ Press the **Delete** key on the keyboard.
- ❖ A confirmation box will appear asking if you are sure you want to permanently delete the selected relationship (see illustration below).



- ❖ Click **Yes** to permanently delete the relationship.
  - The relationship between the two tables will be removed.
  - Once **Yes** has been selected, it is not possible to Undo the deletion.