

## DELETING TABLE RELATIONSHIPS

---

Once a relationship has been established between two or more tables, it sometimes becomes necessary to remove the relationship. When removing a relationship, it is important to consider the reason for the relationship and how it will affect other items in the database, such as queries, forms, and reports. To delete a table relationship, complete the steps below.

- ❖ Open the **Chamber Access Training** database, if necessary.
- ❖ Access the **Table Relationships** area of the database. For information on how to accomplish this, click on the link for **Defining One-to-Many Table Relationships**.
- ❖ Select the line that joins the **Invoices** and **Clients** boxes.
- ❖ Do one of the following:
  - Click **Edit** on the **Menu Bar** and then click **Delete**.
  - Press the **Delete** key on the keyboard.
- ❖ A confirmation box will appear asking if you are sure you want to permanently delete the selected relationship (see illustration at right).
- ❖ Click **Yes** to permanently delete the relationship.
  - The relationship between the two tables will be removed.
  - Once **Yes** has been selected, it is not possible to Undo the deletion.

